



Photo

Application for Management Trainee 2019



Your Career Path Begins at BCM



Important Notes

1. Personal Information Collection Statement (PICS) pertaining to Recruitment -The personal data collected in the application form will be used by our Group to assess your suitability to assume the job duties of the position for which you have applied and to determine preliminary remuneration, bonus payment, and benefits package to be discussed with you subject to selection for the position.

Personal data collected in the application form are regarded as mandatory for selection purposes. Failure to provide these data may influence the processing and outcome of your application. It is our policy to retain the personal data of unsuccessful applicants for future recruitment purposes for a period of one year. When there are vacancies in our subsidiary or associate companies during that period, we may transfer your application to them for consideration of employment.

Under the Personal Data Protection Law, you have a right to request access to, and to request correction of, your personal data in relation to your application. If you wish to exercise these rights, please complete our "Personal Data Access Form" which can be obtained from our Human Resources Department and forward it to our Head of Human Resources at Av. da Praia Grande No. 572, Edf. BCM, 7 andar, Macau.

2. Please complete (in English) and submit this application form together with your educational certificates and employment reference letters before **31 March 2019** via: (Please quote Ref: MT 2019 on your application)
 - Mail: Fiona Chiu, Human Resources Department, Av. da Praia Grande No. 572, Edf. BCM, 7 andar, Macau
 - E-mail: career@bcm.com.mo
3. To know more about us, please visit www.bcm.com.mo.



Personal Particulars

Surname		First Name	Other Name	Name (Chinese)
Name (English) (Mr. / Mrs. / Ms.)				
Macau / PRC / ID Card No. _____	Date of Birth	Place of Birth	Nationality	
Home Address				
Home Telephone Number	Mobile Phone Number		E-mail Address	
Earliest Date Available (dd/mm/yy)			Expected Salary	

Education

Tertiary Education				
From (mm/yy)	To (mm/yy)	Name of University	Major	Honour Attained/ Cumulative GPA

Secondary Education			
From (mm/yy)	To (mm/yy)	Name of College/ School	Level Attained

Professional Qualifications

Year	Professional Qualifications	Level Attained



Extra-curricular Activities / Community Services (please start with the most recent first)

From (mm/yy)	To (mm/yy)	Name and Size of Association	Position	Specific Achievement

Employment History (please start with the most recent first)

From (mm/yy)	To (mm/yy)	Name and Nature of Company	Position Held	Full-time/ Part-time	Basic Salary (MOP)	Reason for leaving

Language & Computer Skills (please ✓ your level of language proficiency)

		Proficient	Good	Basic
English	Written	()	()	()
	Oral	()	()	()
Chinese	Written	()	()	()
Cantonese	Oral	()	()	()
Putonghua	Oral	()	()	()
Portuguese	Written	()	()	()
	Oral	()	()	()
Others:	Written	()	()	()
	Oral	()	()	()
Computer Skills (please specify):				English Typing: _____ wpm Chinese Typing: _____ wpm

References (please do not list relatives or former employers)

Name	Occupation	Telephone No.

